

SOUTH CAROLINA CONSERVATION BANK (P400)

Ways and Means

Law Enforcement and Criminal Justice Subcommittee

January 30, 2019 Budget Hearing



**SOUTH CAROLINA CONSERVATION BANK (P400)**  
**Ways and Means**  
**Law Enforcement and Criminal Justice Subcommittee**  
**January 30, 2019 Budget Hearing**

- 1) List of key officials attending hearing
- 2) Organizational Chart
- 3) Accountability Report
- 4) Budget Request Summary in priority order
- 5) Official Budget Request
- 6) Carry forward information
- 7) FTE Breakdown

**SC CONSERVATION BANK  
FY 19-20 BUDGET HEARING**

**LIST OF KEY OFFICIALS ATTENDING HEARING**

1. C. Douglass Harper – Board Chairman
2. Amber J. Larck – Business Manager

**SOUTH CAROLINA CONSERVATION BANK**  
Organizational Chart

January 22, 2019

**SC CONSERVATION BANK BOARD**

C. Douglass Harper, Chairman

Michael G. McShane, Vice Chairman

Andrea Clark, Elliott Close, Charles G. Lane,

W. Thomas Lavender, Jr., Curtis M. Spencer,

C. Richmand Wilhoit, Jr., Larry L. Yonce

*Ex officio:* Dr. Walt McPhail, Norman F. Pulliam, Duane N. Parrish

Executive Director  
VACANT  
803-734-3986

Business Manager  
Amber J. Larck  
803-734-3883

<b>AGENCY NAME:</b>	<b>SC CONSERVATION BANK</b>		
<b>AGENCY CODE:</b>	<b>P400</b>	<b>SECTION:</b>	<b>53</b>

## Fiscal Year 2017-18 Accountability Report

### SUBMISSION FORM

**AGENCY MISSION**

To improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical properties, archeological sites, and urban parks.

**AGENCY VISION**

The SC Conservation Bank's vision is to improve the quality of life in South Carolina for current and future generations by conserving, preserving and protecting significant natural resource areas and wildlife habitats; water quality; forest lands; farmlands, especially family farms; significant historical and archaeological sites; enhance public access for outdoor recreation and preserve traditional uses such as hunting, fishing, and other types of outdoor recreation; and to encourage cooperation and innovative partnerships among private landowners, state agencies, municipalities, and non-profit organizations.

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

<b>RESTRUCTURING RECOMMENDATIONS:</b>	<b>Yes</b>	<b>No</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Amber J. Larck	803-734-3883	Amber.Jordan@sccbank.sc.gov
<b>SECONDARY CONTACT:</b>	C. Douglass Harper	864-527-2503	DHarper@HarperGC.com

<b>AGENCY NAME:</b>	<b>SC CONSERVATION BANK</b>		
<b>AGENCY CODE:</b>	<b>P400</b>	<b>SECTION:</b>	<b>53</b>

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

**AGENCY DIRECTOR**  
**(SIGN AND DATE):**

*Amber J. Larck* 9/10/18

**(TYPE/PRINT NAME):**

Amber J. Larck (Business Manager)

**BOARD/CMSN CHAIR**  
**(SIGN AND DATE):**

*C. Douglass Harper* 9/8/2018

**(TYPE/PRINT NAME):**

C. Douglass Harper

## AGENCY'S DISCUSSION AND ANALYSIS

THE SOUTH CAROLINA CONSERVATION BANK WAS ESTABLISHED IN 2002 AND FUNDING BEGAN IN 2004. DURING THIS TIME THE CONSERVATION BANK HAS CONSERVED, PRESERVED AND PROTECTED OVER 287,305 ACRES OF SIGNIFICANT NATURAL RESOURCE LANDS, WETLANDS, HISTORICAL PROPERTIES, PARKS AND ARCHEOLOGICAL SITES. THE AVERAGE COST IN CONSERVING THESE SIGNIFICANT LANDS AVERAGES \$525 PER ACRE AND \$.17 ON THE DOLLAR COMPARED TO THE FAIR MARKET VALUE. THE CONSERVATION BANK HAS PROVIDED FUNDING FOR NUMEROUS PROJECTS THROUGHOUT 45 OF THE 46 COUNTIES WITHIN THE STATE. THESE ACCOMPLISHMENTS HAVE BEEN REACHED THROUGH PARTNERSHIP EFFORTS BETWEEN THE CONSERVATION BANK AND NUMEROUS LAND TRUST ORGANIZATIONS, NON-PROFIT ORGANIZATIONS, STATE AGENCIES AND PRIVATE CITIZENS.

THE FUNDING PROVIDED BY THE CONSERVATION BANK HAS HELPED CONSERVE THE FOLLOWING:

- I. FULL PUBLIC ACCESS
  1. 86,080 ACRES NOW AVAILABLE FOR HUNTING, FISHING, OUTDOOR RECREATION WITH PUBLIC ACCESS;
  2. 11,061 ACRES NOW AVAILABLE IN URBAN PARKS;
  3. 730 ACRES NOW AVAILABLE IN HISTORIC SITES;
  
- II. LIMITED PUBLIC ACCESS  
(WHICH INCLUDES 19,845 ACRES OF WORKING FAMILY FARMS WITH LIMITED PUBLIC ACCESS FOR ELEMENTARY & HIGH SCHOOL GROUPS; BOY SCOUTS & GIRL SCOUTS; AND COLLEGE PROGRAMS FOR EDUCATIONAL PURPOSES.)

MANY OF THESE CONSERVATION BANK GRANTS HAVE PROVIDED PUBLIC HUNTING & FISHING ON PRIVATE LANDS INCLUDING YOUTH HUNT OPPORTUNITIES; WOUNDED WARRIOR'S HUNTS' PUBLIC CAMP SITES; EDUCATION AND RESEARCH OPPORTUNITIES.

BANK GRANTS TO ALL APPLICANTS HAVE RESULTED IN LEVERAGING MATCHING FUNDS FROM OUTSIDE SOURCES IN AN AMOUNT MORE THAN THE BANK ORIGINALLY PAID FOR THE GRANTS.

THE SC CONSERVATION BANK CONTINUES TO STRIVE TOWARD ACCOMPLISHING THE FOLLOWING OBJECTIVES AS SET FORTH IN OUR MISSION STATEMENT AS LISTED ON OUR WEBSITE.

- PROTECT SIGNIFICANT NATURAL RESOURCE AREAS AND WILDLIFE HABITATS
- PROTECT WATER QUALITY
- MAINTAIN THE STATE'S FOREST LANDS
- PROTECT FARMLANDS, ESPECIALLY FAMILY FARMS
- PROTECT AND ENHANCE SIGNIFICANT HISTORICAL AND ARCHAEOLOGICAL SITES
- ENHANCE PUBLIC ACCESS FOR OUTDOOR RECREATION AND PRESERVE TRADITIONAL USES SUCH AS HUNTING, FISHING AND OTHER TYPES OF OUTDOOR RECREATION
- TO ENCOURAGE COOPERATION AND INNOVATIVE PARTNERSHIPS AMONG LANDOWNERS, STATE AGENCIES, MUNICIPALITIES, AND NON-PROFIT ORGANIZATIONS

AGENCY NAME:

SC CONSERVATION BANK

AGENCY CODE:

P400

SECTION:

53

**SOUTH CAROLINA CONSERVATION BANK  
ORGANIZATION CHART**

**SC CONSERVATION BANK BOARD**

C. Douglass Harper, Chairman

Michael G. McShane, Vice Chairman

Andrea Clark, Elliott Close,

D. Clinch Heyward, Charles G. Lane,

W. Thomas Lavender, Jr., William L. Snow, Sr.

*Ex officio:* Norman F. Pulliam, Walt McPhail, Duane N. Parrish

Executive Director

N/A

803-734-3986

Business Manager

Amber J. Larck

803-734-3883



Agency Name: CONSERVATION BANK  
 Agency Code: P400 Section: 53

Strategic Planning and Performance Measurement Templates	Meaningful Use of Measure	Calculation Method	Data Source and Availability	Time Applicable	2017-18		Description
					Base	Target	

Strategic Planning and Performance Measurement Templates	Meaningful Use of Measure	Calculation Method	Data Source and Availability	Time Applicable	2017-18		Description
					Base	Target	
Government and Citizens					287,305.13	295,305.13	To establish sustainable amounts of diverse habitat reflecting the values of SC citizens
					287,305.13	287,305.13	Within the next 5 years improve the abundance & distribution of conserved properties
					287,305.13	287,305.13	Additional acreage conserved (please note that due to SCCB's budgetary constraints and transition period no additional grants were made)
Government and Citizens							To enhance the use & enjoyment of conserved habitats consistent with the mission of the Conservation Bank Act
							To increase the distribution, number & types of opportunities for use of conserved habitats and develop & maintain an inventory of conserved resources
							Additional new sites of significant natural resources conserved which are distributed statewide. (please note that due to SCCB's budgetary constraints and transition period no additional grants were made)
Education, Training, and Human Development							To improve public awareness & understanding of resource management issues & increase opportunities to participate in the process.
							Attend joint conferences and speaking engagements to explain the process and how it works.
							To have an informed & supportive public that has ownership in both conservation practices and benefits.
							Implement and meet technical review & focus groups
							To have an informed & support from various land trusts, state agencies and non-profit groups.
							Implement a Legislative Education Outreach Program with field trips to grant sites.
							The Bank attended numerous meetings informing the General Assembly as to the benefits of the conservation practices.
Public Infrastructure and Economic Development							To develop & maintain effective & supportive partnerships that enable the Bank and its partners to reach mutual conservation goals.
							Hold quarterly meetings between the Bank and qualified entities and create communications link through the website
							To increase successful projects & programs that involves collaborative partnerships
Government and Citizens							To develop and maintain effective support and planning systems
							Design & implement award criteria for the grant application and website updates
							To continue to use an effective criteria award priority system for conservation proposals
							Establish and update system on the accomplishments of stakeholders
							Updating the website continually when new grant awards are approved by the Board
							Report at regular Board meetings on budget planning and allocating of funds
							To develop strategy for an integrated business & budget planning system to guide the agency in allocating services & resources.
							Heir's Property with conservation easements
							To develop a tracking system on heir's property
							Ongoing updates for focus groups, technical review panels and stakeholders on issues involving the Bank.
							To provide current information to working focus groups & technical review panels to advise the agency on issues

Agency Name:	CONSERVATION BANK	
Agency Code:	P400	Section: 53

Strategic Planning and Performance Measurement Template												
Strategic Objective	Type	Form	Goal	Strategy	Measure	Description	Base	2017-18		Data Source and Availability	Calculation Method	Meaningful Use of Measure
								Target	Actual			
Statewide Enterprise Strategic Objective	M											
5.5.2 To provide stakeholders input into the process.												

Agency Name: CONSERVATION BANK  
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Agency Name	P400	Section	Type	Goal	Strategy	Priority	Description	2018-19 Target	Actual	Time Applicable	Data Source and Availability	Strategic Planning and Performance Measurement Template	
												Calculation Method	Meaningful Use of Measure
Statewide Enterprise Strategic Objective	G	1	S	1.1	M	1.1.1	To establish sustainable amounts of diverse habitat reflecting the values of SC citizens	287,305.13	297,305.13	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							Within the next 5 years improve the abundance & distribution of conserved properties						
Government and Citizens	S	2.1	M	2.1.1	S	3.1	Additional acres conserved	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To enhance the use & enjoyment of conserved habitats consistent with the mission of the Conservation Bank Act						
Education, Training, and Human Development	S	3.1	M	3.1.1	S	3.2	To increase the distribution, number & types of opportunities for use of conserved habitats and develop & maintain an inventory of conserved distributed statewide.	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To improve public awareness & understanding of resource management issues & increase opportunities to participate in the process.						
Government and Citizens	S	3.2	M	3.2.1	S	3.3	Attend joint conferences and speaking engagements to explain the process and how it works.	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To have an informed & supportive public that has ownership in both conservation practices and benefits.						
Public Infrastructure and Economic Development	S	4.1	M	4.1.1	S	5.1	Implement and meet technical review & focus groups	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To have an informed & support from various land trusts, state agencies and non-profit groups.						
Government and Citizens	S	5.1	M	5.1.1	S	5.2	Implement a Legislative Education Outreach Program with field trips to grant sites.	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							The Bank attended numerous meetings informing the General Assembly as to the benefits of the conservation practices.						
Government and Citizens	S	5.2	M	5.2.1	S	5.3	To develop & maintain effective & supportive partnerships that enable the Bank and its partners to reach mutual conservation goals.	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							Held quarterly meetings between the Bank and qualified entities and create communications link through the website						
Government and Citizens	S	5.3	M	5.3.1	S	5.4	To increase successful projects & programs that involves collaborative partnerships	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To develop and maintain effective support and planning systems						
Government and Citizens	S	5.4	M	5.4.1	S	5.5	Design & implement award criteria for the grant application and website updates	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To continue to use an effective criteria award priority system for conservation proposals						
Government and Citizens	S	5.5	M	5.5.1	S	5.5.2	Establish and update system on the accomplishments of stakeholders	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							Updating the website continually when new grant awards are approved by the Board						
Government and Citizens	S	5.5.1	M	5.5.1.1	S	5.5.1.2	Report at regular Board meetings on budget planning and allocating of funds	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To develop strategy for an integrated business & budget planning system to guide the agency in allocating services & resources.						
Government and Citizens	S	5.5.2	M	5.5.2.1	S	5.5.2.2	Heir's Property with conservation easements	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To develop a tracking system on heir's property						
Government and Citizens	S	5.5.2.1	M	5.5.2.1.1	S	5.5.2.1.2	Ongoing updates for focus groups, technical review panels and stakeholders on issues involving the Bank.	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To provide current information to working focus groups & technical review panels to advise the agency on issues.						
Government and Citizens	S	5.5.2.2	M	5.5.2.2.1	S	5.5.2.2.2	To provide stakeholders input into the process	283	293	TBD	July 1 - June 30	Biannual Conservation Bank Board meetings	Promotes conservation efforts (all applications reviewed by the goals & objectives)
							To provide stakeholders input into the process						

Fiscal Year 2017-2018  
Accountability Report

Agency Name:	SC CONSERVATION BANK
Agency Code:	P400
Section:	053

Program/Title	FY 2017-18 Expenditures (Actual)			FY 2018-19 Expenditures (Projected)			Associated Measure(s)
	General	Other	Federal	General	Other	Federal	

I. Administration							
To conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year	\$ 7,382,979			\$ 9,468,924			\$ 9,468,924 all goals & objectives
<b>State Employer Contributions</b>	\$ 52,392			\$ 52,786			\$ 52,786 all goals & objectives

Agency Name: SC CONSERVATION BANK

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Item # Law Number Introduction Type of Law

Item #	Law Number	Introduction	Type of Law	State	Statute	Established & statutorily required to accept & review land conservation easements and make grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently protecting farmlands, wetlands, wetlands, uplands, urban parks, historic sites and natural resources.	Does this law specify who your agency must or may serve? (Y/N)	Does this law specify a product or service your agency must or may provide?	(LFO), what type of service or product?	(LFO), what type of service or product?
1	SC Code 48-59-10 et seq		Statute	State	Statute	Established & statutorily required to accept & review land conservation easements and make grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently protecting farmlands, wetlands, uplands, urban parks, historic sites and natural resources.	Yes	Yes	Distribute funding to another entity	
2	SC Code 12-24-95		Statute	State	Statute	Statutorily directs the SCDB to receive twenty-five cents of every dollar thirty cents from the deed stamp recording fee for the purpose of accepting and reviewing land conservation easements and making grants and loans to qualified public and private entities to acquire interests in real property for the purpose of improving the quality of life in SC by permanently preserving & protecting farmlands, wetlands, uplands, urban parks, historic sites, archaeological sites, urban parks & natural resources.	Yes	Yes	Distribute funding to another entity	
3	SC Code 12-24-97		Statute	State	Statute	Establishes when the SCDB started receiving funding; how long they would receive funding and if the SCDB Act is repealed where the funding would be redirected	Yes	Yes	Distribute funding to another entity	
4	SC Act 97 of 2017, § 53.1		Proviso	State	PY 2017-18 Proviso	Establishes \$783,916 from General Funds for the SCDB to cover general operating expenses in Fiscal Year 2017-2018. The total adjusted appropriations are \$287,030.	No	No - Does not relate directly to any agency deliverables		
5	SC Act 97 of 2017, § 117.129		Proviso	State	PY 2017-18 Proviso	Establishes when an application is received from SCDNR & approved by the SCDB Board \$2 million will be transferred to SCDNR for state match for Pittman-Robertson Wildlife Restoration Funds.	Yes	Yes	Distribute funding to another entity	
6	SC Act 97 of 2017, § 117.130		Proviso	State	PY 2017-18 Proviso	Establishes when an application is received from SCDNR & approved by the SCDB Board \$1 million is transferred to SCDNR for state match for North American Conservation Act funds	Yes	Yes	Distribute funding to another entity	
7	SC Act 97 of 2017, § 118.14 (6)		Proviso	State	PY 2017-18 Proviso	Establishes (-\$6,640,817) from Fiscal Year 2016-17 SCDB Carry Forward to be a source of nonrecurring revenue for the General Fund.	No	No - But relates to sources of funding for one or more agency deliverables		
8	SC Act 97 of 2017, § 118.14 (18)		Proviso	State	PY 2017-18 Proviso	Establishes \$5,000,000 in appropriations for Fiscal Year 2017-2018 to the SCDB as nonrecurring revenue from the General Fund.	No	No - But relates to sources of funding for one or more agency deliverables		
9	SC Act 98 of 2017, § 1 (7)		Proviso	State	PY 2017-18 Proviso	Establishes \$5,000,000 in appropriations for Fiscal Year 2017-2018 to the SCDB from the Capital Reserve Fund.	No	No - But relates to sources of funding for one or more agency deliverables		
10	SC Act 224 of 2018		Statute	State	Statute	To amend section 48-59-30, code of laws of south carolina, 1976, relating to south carolina conservation bank definitions, so as to redefine the term eligible trust fund recipient; to amend section 48-59-40, relating to the board of the south carolina conservation bank, so as to establish certain requirements for members of the board; to amend section 48-59-50, relating to the powers and duties of the south carolina conservation bank, so as to require the bank to collaborate and advise on mitigation efforts when requested, to authorize the bank to develop conservation criteria to advance support federal, state, and local conservation goals, to provide certain restrictions on who may serve as executive director, and to prohibit the award of a grant or loan unless the funds are presently available in the trust fund; to amend section 48-59-70, relating to grants or loans for land interests, so as to expand the conservation criteria to include the value of the proposal for access to the public, to require a detailed statement of applicable fees and costs of the acquisition of the interest in the land on the application, to require the establishment of a grant review committee, and establish certain application requirements; to amend section 48-59-110, relating to use restrictions on trust funds, so as to authorize the bank to award additional grant funds to certain agencies for the acquisition of fee simple title to land and to establish application and reporting requirements; to repeal section 12-24-95 and 12-24-97, both relating to the portion of the deed recording fee credited to the south carolina conservation bank trust fund; to repeal section 27-8-120, relating to the repeal of the south carolina conservation bank; to repeal section 48-59-75, relating to the restriction of deed recording fees to the trust fund and to repeal sections 3, 4, 5, and 7 of act 200 of 2002 relating to the requirement to periodically reauthorize the south carolina conservation bank trust fund.	Yes	Yes	Distribute funding to another entity	
11	SC Act 264 of 2018		Proviso	State	PY 2018-19 Proviso	An act to make appropriations and to provide revenues to meet the ordinary expenses of state government for the fiscal year beginning July 1, 2018, to regulate the expenditure of such funds, and to further provide for the operation of state government during this fiscal year and for other purposes.	No	No - But relates to sources of funding for one or more agency deliverables		



Agency Name:	SC CONSERVATION BANK	
Agency Code:	P400	Section: 53

Divisions or Major Programs

Customer Segments	Service/Products Provided to Customers	Description
(1) State Agencies, Land Trusts, NGOs & 501(c)(3) Non-profit Organizations; (2) SC Land Trust Network; (3) General Public	Executive Branch/State Agencies	<p>This office is responsible for overseeing and distribution of grant funds to conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year</p> <p>Established to accept and review land conservation easements &amp; make grants and loans to qualified public and private entities to acquire interests in real estate for the purpose of improving the quality of life in SC by permanently conserving, preserving &amp; protecting farmlands, forestlands, wetlands, openlands, urban parks, historic sites archaeological sites &amp; natural resources</p>

Agency Name: SC CONSERVATION BANK  
 Agency Code: P400 Section: 053

Partner Template Associated Goal(s)

Name of Partner Entity Type of Partner Entity Description of Partnership

SC Dept of Natural Resources State Government To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide. All goals & objectives

SC Parks Recreation & Tourism State Government To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide. All goals & objectives

SC Forestry Commission State Government To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide. All goals & objectives

SC Land Trust Network Non-Governmental Organization To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide. All goals & objectives

SC Soil & Water Conservation Districts Federal Government To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide. All goals & objectives

Non-profit Organizations Non-Governmental Organization To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide. All goals & objectives

Blank lines for additional entries.



Method to Access the Report or Information from the Review

Summary of Information Requested in the Report or Requested

Current Fiscal Year, Submission Date of Review Timeline (MM/DD/YYYY)

Reporting Frequency

Type of Entity

Name of Entity Requesting the Report or Conducting Review

Report or Review Name

Item

Online - State Auditor's Office

Agency Name: SC CONSERVATION BANK

Agency Code: P400 Sections: 053

Item	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year, Submission Date of Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Requested	Method to Access the Report or Information from the Review
1	External Review and Report	State Financial Audit	State	Annually	5/14/18 - 9/7/2018	Provides annual financial reporting to State Auditor	Online - State Auditor's Office
2	Internal Review and Report	IT Security Policy & GAP Reporting	State	Annually	August 3, 2018	Provides annual IT security reporting to DOA/DIS/DTO	
3	Internal Review and Report	Accountability Report	State	Annually	September 15, 2018	Provides annual report to the Governor & General Assembly of expenditures and prospective goals, strategies & objective	
4.1	Internal Review and Report	GAAP Report-Master Reporting Pkg	State	Annually	July 11, 2018	Provides CG's Office of various financial reports to be submitted annually	
4.2	Internal Review and Report	GAAP Report-Operating Leases Report	State	Annually	July 16, 2018	Provides CG's Office with financial report of all agency operating leases	
4.3	Internal Review and Report	GAAP Report-Subsequent Events Reporting	State	Annually	October 22, 2018	Provides CG's Office with notice of any changes that may have occurred once all annual financial reporting has been completed	
4.4	Internal Review and Report	GAAP Report-Fund Balance Report	State	Annually	August 17, 2018	Provides CG's Office with all funds that activity during the fiscal year	
5	Internal Review and Report	Minority Business Enterprise Utilization Plan	State	Annually	July 17, 2018	Provides OSMBCC annual report of utilization of small & minority businesses in procurement related matters	
6	Internal Review and Report	Payroll Report	State	Annually	September 7, 2018	Report to SAF of updated employee info for Worker's Compensation Insurance Coverage	
7	Internal Review and Report	Tort Liability Report	State	Annually	January 4, 2018	Report to IRF for tort liability insurance coverage	
8	External Review only	Review of the South Carolina Conservation Bank's Accounting Practices and Grant Funding Procedures	State	Other	January 12, 2018	Assessed the Bank's accounting practices and processes in connection with the Bank's funding of grants for land conservation efforts throughout the state.	Online - Legislative Audit Council

Fiscal Year 2019-20 Budget Request Executive Summary

P400  
 Agency Code: S.C. Conservation Bank  
 Agency Name:  
 Section: 53

Priority	Request Type	Request Title	BUDGET REQUESTS			FUNDING			FTES			
			State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Conservation Grant Funding	3,000,000					3,000,000				0.00
2	B2 - Non-Recurring	Conservation Grant Funding	8,000,000					8,000,000				0.00
3								0				0.00
4								0				0.00
5								0				0.00
6								0				0.00
7								0				0.00
8								0				0.00
9								0				0.00
10								0				0.00
11								0				0.00
12								0				0.00
13								0				0.00
14								0				0.00
15								0				0.00
16								0				0.00
17								0				0.00
18								0				0.00
19								0				0.00
20								0				0.00
21								0				0.00
22								0				0.00
23								0				0.00
24								0				0.00
25								0				0.00
26								0				0.00
27								0				0.00
28								0				0.00
29								0				0.00
30								0				0.00
<b>TOTAL BUDGET REQUESTS</b>			11,000,000	0	0	0	0	11,000,000	0.00	0.00	0.00	0.00

<b>AGENCY NAME:</b>	SC CONSERVATION BANK		
<b>AGENCY CODE:</b>	P400	<b>SECTION:</b>	53



**Fiscal Year 2019-20  
Agency Budget Plan**

**FORM A - BUDGET PLAN SUMMARY**

<b>OPERATING REQUESTS (FORM B1)</b>	<b>For FY 2019-20, my agency is (mark "X"):</b>	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>NON-RECURRING REQUESTS (FORM B2)</b>	<b>For FY 2019-20, my agency is (mark "X"):</b>	
	<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>CAPITAL REQUESTS (FORM C)</b>	<b>For FY 2019-20, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.
	<input type="checkbox"/>	Requesting funding for Capital Projects.
<b>PROVISOS (FORM D)</b>	<b>For FY 2019-20, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Amber J. Larck	803-734-4883	Amber.Jordan@sccbank.sc.gov
<b>SECONDARY CONTACT:</b>	C. Douglass Harper	864-505-5001	DHarper@HarperGC.com

I have reviewed and approved the enclosed FY 2019-20 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
<b>SIGN/DATE:</b>		
<b>TYPE/PRINT NAME:</b>	VACANT	C. Douglass Harper

*This form must be signed by the agency head – not a delegate.*

<b>AGENCY NAME:</b>	SC CONSERVATION BANK		
<b>AGENCY CODE:</b>	P400	<b>SECTION:</b>	53

## FORM B1 – RECURRING OPERATING REQUEST

<b>AGENCY PRIORITY</b>	<b>1</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Conservation Grant Funding</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$3,000,000</b> <b>Federal:</b> <b>Other:</b> <b>Total:</b>
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*What is the net change in requested appropriations for FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>0</b>
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b> <input type="checkbox"/> Change in cost of providing current services to existing program audience <input checked="" type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____
--	--

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b> <input type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input checked="" type="checkbox"/> Government and Citizens
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<b>AGENCY NAME:</b>	<b>SC CONSERVATION BANK</b>		
<b>AGENCY CODE:</b>	<b>P400</b>	<b>SECTION:</b>	<b>53</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This funding request supports all agency goals and objectives. This funds request advances the agency's objectives by allowing the Conservation Bank to permanently conserve, preserve and protect significant natural resources, farmlands, forestlands, wetlands, open lands, historic and archaeological sites, and urban parks statewide through conservation easements, low interest loans and purchase of land for the purpose of improving the quality of life in SC for current and future generations.</p>
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*What specific strategy, as outlined in the FY 2018-19 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>The funds would be distributed to the qualified entities that have submitted applications to the Conservation Bank seeking funds as established by criteria in the statute and by Board decision. The funds would be allocated only after all required due diligence items have been submitted to the Conservation Bank.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The Conservation Bank only has one program and purpose which is to conserve significant properties in SC by conservation easements, low interest loans, and purchase of title and the administration of routine office operations associated with completing this program and purpose. The Conservation Bank previously only received funds from the Documentary Deed Stamp Tax so there would be no other matching funds source. Beginning in FY 17-18, the Conservation Bank received General Fund appropriations.</p> <p>There is currently \$16,836,382.00 grant applications submitted to the Bank for review and \$10,000,000 in additional requests expected within the next year. In order for the Bank to fund conservation efforts for these properties, the Bank is requesting a total of \$11,000,000.</p> <p>If funds are not received, the impact would be that the Conservation Bank would not be able to preserve and conserve more significant properties for future generations to enjoy and the Conservation Bank would no longer be able to accomplish its mission to improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical and archaeological properties and urban park.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	SC CONSERVATION BANK		
<b>AGENCY CODE:</b>	P400	<b>SECTION:</b>	53

## FORM B2 – NON-RECURRING OPERATING REQUEST

<b>AGENCY PRIORITY</b>	2
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Conservation Grant Funding
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: \$8,000,000</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$8,000,000</b>
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*What is the net change in requested appropriations for FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b> <input type="checkbox"/> Change in cost of providing current services to existing program audience <input checked="" type="checkbox"/> Change in case load/enrollment under existing program guidelines <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program <input type="checkbox"/> Non-mandated program change in service levels or areas <input type="checkbox"/> Proposed establishment of a new program or initiative <input type="checkbox"/> Loss of federal or other external financial support for existing program <input type="checkbox"/> Exhaustion of fund balances previously used to support program <input type="checkbox"/> IT Technology/Security related <input type="checkbox"/> Consulted DTO during development <input type="checkbox"/> Request for Non-Recurring Appropriations <input type="checkbox"/> Request for Federal/Other Authorization to spend existing funding <input type="checkbox"/> Related to a Recurring request – If so, Priority # _____
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<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b> <input type="checkbox"/> Education, Training, and Human Development <input type="checkbox"/> Healthy and Safe Families <input type="checkbox"/> Maintaining Safety, Integrity, and Security <input type="checkbox"/> Public Infrastructure and Economic Development <input checked="" type="checkbox"/> Government and Citizens
--	---

<b>ACCOUNTABILITY OF FUNDS</b>	This funding request supports all agency goals and objectives. This funds request advances the agency's objectives by allowing the Conservation Bank to permanently conserve, preserve and protect significant natural resources, farmlands, forestlands, wetlands, open lands, historic and archaeological sites, and urban parks statewide through conservation easements, low interest loans and purchase of land for the purpose of improving the quality of life in SC for current and future generations.
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<b>AGENCY NAME:</b>	<b>SC CONSERVATION BANK</b>		
<b>AGENCY CODE:</b>	<b>P400</b>	<b>SECTION:</b>	<b>53</b>

*What specific strategy, as outlined in the FY 2018-19 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>These funds would be distributed to the qualified entities that have submitted applications to the Conservation Bank seeking funds as established by criteria in the statute and by Board decision. The funds would be allocated only after all required due diligence items have been submitted to the Conservation Bank.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

<b>JUSTIFICATION OF REQUEST</b>	<p>The Conservation Bank only has one program and purpose which is to conserve significant properties in SC by conservation easements, low interest loans, and purchase of title and the administration of routine office operations associated with completing this program and purpose. The Conservation Bank previously only received funds from the Documentary Deed Stamp Tax so there would be no other matching funds source. Beginning in FY 17-18, the Conservation Bank received General Fund appropriations.</p> <p>There is currently \$16,836,382.00 grant applications submitted to the Bank for review and \$10,000,000 in additional requests expected within the next year. In order for the Bank to fund conservation efforts for these properties, the Bank is requesting a total of \$11,000,000.</p> <p>If funds are not received, the impact would be that the Conservation Bank would not be able to preserve and conserve more significant properties for future generations to enjoy and the Conservation Bank would no longer be able to accomplish its mission to improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical and archaeological properties and urban park.</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. Does this non-recurring appropriation request create an annualization or need for recurring funds?*

<b>AGENCY NAME:</b>	SC CONSERVATION BANK		
<b>AGENCY CODE:</b>	P400	<b>SECTION:</b>	53

### FORM C – CAPITAL REQUEST

<b>AGENCY PRIORITY</b>	N/A
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	
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*How much is requested for this project in FY 2019-20? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>CPIP PRIORITY</b>	
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*Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.*

<b>OTHER APPROVALS</b>	
------------------------	--

*What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)*

<b>LONG-TERM PLANNING AND SUSTAINABILITY</b>	
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*What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?*



**AGENCY NAME:**

**SC CONSERVATION BANK**

**AGENCY CODE:**

**P400**

**SECTION:**

**53**

**SUMMARY**

*Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.*

<b>AGENCY NAME:</b>	SC CONSERVATION BANK		
<b>AGENCY CODE:</b>	P400	<b>SECTION:</b>	53

**FORM D – PROVISO REVISION REQUEST**

<b>NUMBER</b>	N/A
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*Cite the proviso according to the renumbered list for FY 2019-20 (or mark "NEW").*

<b>TITLE</b>	
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*Provide the title from the FY 2018-19 Appropriations Act or suggest a short title for any new request.*

<b>BUDGET PROGRAM</b>	
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*Identify the associated budget program(s) by name and budget section.*

<b>RELATED BUDGET REQUEST</b>	
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*Is this request associated with a budget request you have submitted for FY 2019-20? If so, cite it here.*

<b>REQUESTED ACTION</b>	
-------------------------	--

*Choose from: Add, Delete, Amend, or Codify.*

<b>OTHER AGENCIES AFFECTED</b>	
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*Which other agencies would be affected by the recommended action? How?*

<b>SUMMARY &amp; EXPLANATION</b>	
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*Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.*

<b>AGENCY NAME:</b>	<b>SC CONSERVATION BANK</b>		
<b>AGENCY CODE:</b>	<b>P400</b>	<b>SECTION:</b>	<b>53</b>

**FISCAL IMPACT**

*Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.*

**PROPOSED  
PROVISO TEXT**

*Paste FY 2018-19 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.*

<b>AGENCY NAME:</b>	SC CONSERVATION BANK	
<b>AGENCY CODE:</b>		<b>SECTION:</b>

**FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN**

<b>TITLE</b>	Agency Cost Savings and General Fund Reduction Contingency Plan
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<b>AMOUNT</b>	<b>\$220,068</b>
	<i>What is the General Fund 3% reduction amount (minimum based on the FY 2018-19 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.</i>

<b>ASSOCIATED FTE REDUCTIONS</b>	None
	<i>How many FTEs would be reduced in association with this General Fund reduction?</i>

<b>PROGRAM/ACTIVITY IMPACT</b>	The General Funds identified support many activities including general operating expenses as well as funding grants that the SC Conservation Bank Board approves.
	<i>What programs or activities are supported by the General Funds identified?</i>

**AGENCY NAME:**

**SC CONSERVATION BANK**

**AGENCY CODE:**

**SECTION:**

**SUMMARY**

A reduction in General Fund Appropriations would inhibit the SC Conservation Bank from further fulfilling its mission to improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical properties, archeological sites, and urban parks.

*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

**AGENCY COST SAVINGS PLANS**

The SC Conservation Bank does not have any costs or operating expenses that exceed \$50,000.

*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*



## **SC CONSERVATION BANK (P400)**

### **CARRY FORWARD INFORMATION**

The close of books for FY 2017-18 reflected as of June 30, 2018 the SC Conservation Bank had \$5,612,837.88 in carryforward funds which it didn't have Budget Authority to spend in FY 2017-18. Attached is the SCEIS spreadsheet reflecting the cash carryforward as of June 30, 2018.

The SC Conservation Bank could use these funds to fund grants but did not have budget authority.

Upon approval of the Other Funds Committee, the Bank used \$3,000,000 in carryforward funds for a project known as the Tall Pines Tract in FY 2018-19.

Selected Accounts Variation Report

Run Date / Time 01/24/2019, 09:43:44

Bus Area: P400

Fund: \*

Grant: \*

Cost Ctr: \*

Funded Program: \*

Period: 16, 2018

Account Group Selected: SC\_CASH

GL Account	YTD Beg Bal	MTD Activity	YTD End Bal
1000000000 CASH DUE TO/FROM	42,319,857.44		42,319,857.44
1000010000 UNDEPOSITED CASH			
1000020000 IDT CASH CLEARING ACCOUNT			
1000030000 CASH ON DEPOSIT-STO	2,484,303.22		2,484,303.22
1000040000 CASH DISBURSEMENTS-STO			
1011300000 WF_E16_STO_Contingent Acct_CASH	61,439,172.64-		61,439,172.64-
1011300001 WF_E16_CT_CHK	291,117.20-		291,117.20-
1011300700 WF_E16_GENERAL DEP	22,538,967.06		22,538,967.06
1011300711 WELLS FARGO GEN DEP CHECKS IN			
1011300715 WELLS FARGO GEN DEP TRF IN			
* Cash	5,612,837.88		5,612,837.88
** Cash Level 2	5,612,837.88		5,612,837.88
*** Cash Level 3	5,612,837.88		5,612,837.88
**** Total	5,612,837.88		5,612,837.88



## SC CONSERVATION BANK FTE BREAKDOWN

All positions are funded through General Funds

4 FTEs

Executive Director (vacant)

Amber J. Larck – Business Manager

Attorney III (vacant)

Program Manager I (vacant)